



# BERRY FAMILY SERVICES, INC.

“Meeting the Needs of the Disabled and Their Families”

## Berry Family Services Health and Safety Guideline Recommendations

In efforts to protect and care for the individuals we serve, we want to make sure all day habilitation programs that we contract with have procedures and policies in place to ensure the health and safety of our individuals. Below are recommendations that we have compiled from the CDC and DSHS of precautionary measures that should be in place.

Preventative measure standards follow Centers for Disease Control and Prevention (CDC), Texas Department of State Health Services (DSHS), and Texas Health and Human Services (HHSC) guidelines, and address:

- Implement social distancing strategies
- Intensify cleaning and disinfection efforts
- Modify drop-off and pick-up procedures
- Implement screening procedures upon arrival

### Drop off and Pick up

- Limit the entrance and exit points to one entrance and one exit
- Only essential visitors or volunteers permitted into the building
- At the time of drop off distribute hand sanitizer and begin daily screening for signs and symptoms of COVID-19.

### Screening for Signs and Symptoms of COVID-19

- Train and encourage all employee’s to self-monitor for signs and symptoms of COVID-19.
- Prior to individuals entering the facility, screening should occur:
  - Take temperature and screen for signs and symptoms of COVID-19.
    - Temperature of 100.0 degrees or higher
    - Cough
    - Shortness of breath/difficulty breathing
    - Chills/Repeated shaking with chills
    - Muscle Pain
    - Headache
    - Sore Throat
    - Loss of taste or smell
    - Diarrhea
  - Any individual exhibiting any of the above symptoms will be sent home immediately.



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## Social Distancing and Protection

- 6 feet of distance between individuals and workstations
- If possible, classes should include the same group each day, and the same teacher/staff should remain with the same group each day
- Consider whether to alter or halt daily group activities that may promote transmission
- Keep each group of children in a separate room to the extent possible
- No large group gatherings. Large group, such as no more than 9 + teacher/staff
- All staff and individuals should always wear masks while in the center
- Frequent hand washing and hand sanitizer stations available

## Cleaning and Disinfecting:

- All surfaces, handles, doorknobs and other high-touch areas are disinfected frequently
- Implement regular housekeeping practices, including routine cleaning and disinfecting of work surfaces, equipment, tools, and areas in the work environment, including restrooms, break rooms, lunchrooms, meeting room, and drop-off and pick-up locations
- Additional deep cleaning and sanitizing weekly of center
- Disinfectants should be located throughout the center

## Additional Information

- Vulnerable/high risk groups: Based on currently available information and clinical expertise, people 65 or older might be at higher risk for severe illness from COVID-19. To protect those at higher risk, it is important that everyone practices healthy hygiene behaviors. If you have staff members or teachers age 65 or older, encourage them to talk to their healthcare provider to assess their risk and to determine if they should stay home.
- Require sick individuals and staff to stay home.
- Have a plan if someone is or becomes sick.
  - Plan to have an isolation room that can be used to isolate a sick individual.
  - Be ready to follow CDC guidance on how to disinfect your center if someone is sick.